



To: Ontario Provincial Police  
c/o South Bruce Department  
700 Kincardine Ave.  
Kincardine, ON, N2Z0B1

### **HBMHA Criminal Record Check (2023-2024)**

The intent of this letter is to advise you that \_\_\_\_\_ is a member of the coaching staff which requires a Criminal Record Check and a Vulnerable Sector Check.

In their roll, this person will require direct contact with male and/or females under the age of 19 and will be acting in a position of supervision, authority and care.

Members of the coaching staff are expected to spend significant time with players, both on and off the ice and may be in both private and public settings. During these encounters, coaching staff are expected to provide mentoring, emotional support, and physical support for assessing and treating injuries.

This check is a requirement of the Huron Bruce Minor Hockey Association through its affiliation with Ontario Minor Hockey Association and the Ontario Hockey Federation for all individuals holding the title of coach, assistant coach, trainer, assistant trainer, manager, referee, and anyone else that is regularly on ice as a volunteer.

This person is functioning in a volunteer position and will not receive remuneration for their services.

Sincerely,

Joe Scott – HBMHA President  
Huron Bruce Minor Hockey Association  
[www.huronbruceminorhockey.ca](http://www.huronbruceminorhockey.ca)